

## V. Committees

- A. The Board may appoint Standing and Ad Hoc Committees as required.

## VI. Meetings

- A. Meetings shall be monthly, scheduled in a fixed pattern, and reached by a consensus of the General Membership.
- B. Special meetings of the Board may be called as needed.
- C. Special meetings of the General Membership may be called as needed.
- D. Agendas will be provided at all meetings.
  1. Where meeting content and Membership preparation warrant, agendas will be distributed one week in advance of the meeting.
- E. Meetings will follow Robert's Rules of Order (revised).

## VII. Voting

### A. Board Meetings

1. A majority of the Board constitutes a quorum. In the absence of a quorum no formal action shall be taken.
2. Board members will vote on all matters of practical operation of the corporation such as: investment in supplies, selection of meeting places, scheduling of special meetings, Applications for license or permit, grant applications and development of monthly general membership meeting agenda.
3. The Board of Directors shall approve all expenditures above fifty dollars (\$50.00) by vote. Expenditures of fifty dollars (\$50.00) or less may be made without Board vote And shall not exceed two hundred and fifty dollars (\$250.00) a month. All expenditures must be documented by receipts.

### B. General Membership Meetings

1. A Board quorum if required for formal action.
2. General Members must be present to vote.
  - a. No voting in absentia, or proxy voting will be allowed.
3. Any members may make a motion
  - a. Passage of a motion requires a simple majority (one more than half the (members present).
4. General Members are encouraged to participate in agenda development and should forward their ideas to the Board in a timely manner.
5. In addition to electing Board members, the General Membership will vote on approval Of the minutes of General membership meetings, projects, fundraisers, campaigns, tours and issues pertinent to the future direction of Friends of City Hall.
  - a. Franchise Rule:
    - 1) Individual membership equals one vote
    - 2) Family membership equals two votes
    - 3) Affiliate Membership equals one vote
6. Conflicts of Interest. Should an issue arise wherein a possible conflict of interest exists (or the perception of a possible conflict of interest) said Board or General member will Be excused from discussion or voting in said issue.